

M2 Advocaten guarantees the protection of the privacy of persons whose personal data it processes. Personal data is processed with the utmost care and is treated confidentially. In doing so, M2 Advocaten observes the legal requirements set for the protection of personal data.

This privacy statement only applies to the processing of personal data of natural persons. Non-natural persons, including legal persons, do not have any personal data as referred to in this privacy statement and can therefore not derive any rights from this. When the word “person” or “persons” is used in this privacy statement, this means or are exclusively referring to a natural person or natural persons.

This privacy statement informs you about, among other things, whose personal data M2 Advocaten processes, which personal data is processed, for what purposes and what rights you have. At the bottom of this privacy statement you will find the contact details of the controller.

Whose personal data does M2 Advocaten process?

- Clients of M2 Advocaten;
- Recipients of our newsletter;
- Users of the contact form on the website;
- Persons who contact M2 Advocaten in any way (in writing) and other persons whose personal data M2 Advocaten processes;
- Visitors to our website;
- Participants in our seminars / courses;

Which personal data is processed by M2 Advocaten?

M2 Advocaten processes the personal data that has been provided to us (in)directly. You can think of, among other things, your name, address and place of residence, telephone number, e-mail address, but also your IP address. Personal data are data *that (in)directly refer to a person and with which that person can be identified*.

Why is M2 Advocaten allowed to process your personal data?

M2 Advocaten may process your personal data for one or more of the following reasons:

- You have given M2 Advocaten permission for the processing;
- The processing is necessary for the performance of the contract for services between you and M2 Advocaten;
- M2 Advocaten has a legal obligation (for example under the Money Laundering and Terrorist Financing Prevention Act) to process your personal data;
- M2 Advocaten has a legitimate interest in processing your personal data (for example, sending digital newsletters).

What is M2 Advocaten allowed to use your personal data for?

Your personal data can be used for the following purposes, among others:

- Maintaining a customer base;
- Execution of the assignment agreement / the provision of legal services;
- Sending digital newsletters (for example, information in the field of our legal services, news items, announcements and invitations to events, (targeted) marketing campaigns and other information related to our legal services);
- To comply with a legal obligation;
- Establishing and maintaining contact.
- Analyzing and improving the services of M2 Advocaten and conducting marketing research for M2 Advocaten.

Depending on the purpose for which you provided your personal data to M2 Advocaten, *M2 Advocaten may also process your personal data in connection with compatible purposes.*

processor

M2 Advocaten may instruct a third party ("the processor") to process your personal data. In that case, a processing agreement between M2 Advocaten and the processor is mandatory. M2 Advocaten will ensure that this processing agreement is concluded and that it meets the legal requirements.

Recipients personal data

Your personal data can be shared within M2 Advocaten. In addition, your personal data may be provided to third parties, but only if this is necessary for the execution of the assignment or for one of the other processing purposes. M2 Advocaten observes its (derived) duty of confidentiality at all times.

retention period

Your personal data will be kept for as long as it is still necessary for the processing purposes stated in this privacy statement.

What rights do you have?

Right of access

You can request the controller to inspect your personal data and to receive the information in this privacy statement. Upon receipt of your request, the controller will provide you with a copy of your personal data. If you request other copies, the controller may charge you a reasonable fee based on administrative costs.

Right to rectification

You can request the controller to rectify your inaccurate personal data without undue delay. By sending, for example, a supplementary statement, you can make your incomplete personal data complete. The purposes, as included in this privacy statement, are again taken into account.

Right to erasure

You can request the controller to delete your personal data without undue delay. In addition, the controller is obliged to delete your personal data without undue delay, including in the event that you withdraw your consent to the processing of your personal data and there is no other legal basis for processing it or if your personal data are no longer necessary for the purposes for which they were have been collected.

Right to restriction

You have the right to restrict the processing of your personal data. This means that your personal data may (temporarily) not be processed. You have this right if you contest the accuracy of your personal data, if the processing is unlawful and you request the restriction of the use of the data instead of deletion, if you need your personal data in connection with the establishment, exercise or defense of legal a legal claim and the controller no longer needs this personal data for the processing purposes or if you have objected to the processing. If you have obtained a restriction of processing, M2 Advocaten may no longer process your personal data. **Your personal data may then only be stored.** If you have obtained a restriction of the processing of your personal data, you will be informed by the controller before the restriction of processing is lifted.

Right to transfer data

You have the right to receive your personal data, which you have provided to the controller, in a structured, commonly used and machine-readable format, so that you can provide it to another controller. If technically possible, you also have the right to have your personal data transferred directly from one data controller to another.

Right to object

You have the right to object to the processing of your personal data at any time. If you have objected, your personal data will no longer be used, unless there are compelling legitimate grounds for the processing of your personal data.

Do you want to submit a request for access, rectification, deletion, restriction or transfer of your personal data or do you want to object to the processing of your personal data? Then you can contact M2 Advocaten via e-mail address: [info@ M2 advocaten.nl](mailto:info@M2advocaten.nl).

If your personal data has been rectified, deleted or if its processing has been restricted, the controller will inform the recipients of your personal data.

Withdrawal permission

You have the right to withdraw your consent to the processing of your personal data at any time. The withdrawal of your consent does not affect the lawfulness of the processing of your personal data based on your consent before your withdrawal.

You can withdraw your permission by sending your notification of this by e-mail to M2 Advocaten via e-mail address: [info@ M2 advocaten.nl](mailto:info@M2advocaten.nl) .

Submit complaint

You have the right to submit a complaint to the Dutch Data Protection Authority. The Dutch Data Protection Authority handles complaints about compliance with the legal requirements for the protection of personal data.

Cookies and hyperlinks

The M2 Advocaten website uses cookies and similar techniques. By using cookies, personal data of visitors to our website can be collected. Functional, analytical and tracking cookies can be used. Functional cookies ensure that the website works properly. With analytical and tracking cookies, the use of the website can be measured, the ease of use can be increased and/or it is made possible to share targeted information and advertisements. If M2 Advocaten is legally obliged to do so, you will be separately informed of the use of cookies or you will be asked for permission to use them.

The website of M2 Advocaten uses hyperlinks. Hyperlinks are references to third party websites. M2 Advocaten is not responsible for the content of the websites to which the hyperlinks refer.

Amendments

M2 Advocaten may change this privacy statement. For example, because the regulations change, but also when something changes in the use of the data for other reasons. You can consult the privacy statement on our website, so that you are aware of the changes.

Identity and contact details of the controller

The controller is M2 Advocaten, who can be reached via e-mail address [info@ M2 advocaten.nl](mailto:info@M2advocaten.nl) or via telephone number 020-4209949.